

Fujikura Fiber Optics Vietnam Ltd. (FOV) invested by Japanese Fujikura Group was established in 2000, located in Binh Duong Province. We are specialized in manufacturing fiber optics components.

Address: No.9, Street 6, VSIP1, Thuan An, Binh Duong

Purchaser staff

RECRUITMENT

We are looking for a purchaser staff to join our team. As a purchaser staff, you will be responsible for the below categories:

***Key responsibility:**

- To be the window to connect to suppliers.
- Issue PO to purchase materials/tool/service/equipment and control PO
- Control Inventory
- Send forecast to supplier
- Calculate material cost
- Create new material codes in system
- Evaluate supplier together with other sections following company schedule
- Solving NG materials
- Make Reports as requirement by higher level/customer/for group

***Requirement:**

- University graduation with Industrial Management, Business Administration, Foreign Trade, Accounting
- Good at English communication (both speaking & writing), TOEIC 500 or equivalent
- 1 year experience as a purchaser is preferable
- Could use Microsoft office: MS Excel, MS Word, MS Power Point, MS Outlook.
- Planning & Organizing, Communication skills, Team Work of Collaboration, Problem-solving and Stress Tolerance, Work under pressure, Work overtime, Careful

Benefit

- Have Shuttle bus from Ho Chi Minh & Bien Hoa city
- Working hour : 07:30 - 16:30, - 3 Saturday off/ month
- Salary increase after first 6 months
- Performance bonus 2 times/year.
- 13th month salary
- Free health & accident insurance

Contact

Please send CV through Email:
RECRUIT.FOV@vn.fujikura.com
Phone:+84 02743 757 848
(Ext: 209)

Map of Fujikura Fiber Optics Vietnam Ltd. (FOV)

Address: No.9, Street 6, Viet Nam – Singapore Industrial Park , Thuan An, BinhDuong

